

SB-CEU PARTICIPANT VERIFICATION FORM FOR MDE 2009/10 NEW PRINCIPAL/ADMINISTRATOR MENTOR

This form should be completed for eligible participants to receive Michigan State Board-Continuing Education Units (MI SB-CEUs) for participation in the following activity: MDE 2009/10 New Principal/Administrator Mentor

Criteria:

- An assigned mentor must mentor for at least a full school year; and
- The new principal/administrator mentor must submit to the Superintendent for evaluation, in writing, the goals, objectives, and activities for the mentee to achieve during the school year and an evaluation of the mentoring process for the application period.

This completed form, with original signatures, must be filed with the MI SB-CEU sponsor no later than 30 days following the last day of the school year.

PRINT

NAME (First and Last)	LAST FOUR (4) DIGITS OF SOCIAL SECURITY NUMBER
HOME ADDRESS	CITY ZIP
DISTRICT WHERE EMPLOYED	NAME OF SCHOOL WHERE ASSIGNED
NAME OF ASSIGNEE (New Principal/Administrator)	
BEGINNING DATE OF ASSIGNMENT	COMPLETION DATE OF ASSIGNMENT

CEU Applicant's Signature

Date

I certify the criteria to receive SB-CEUs for serving as a MDE 2009/10 New Principal/Administrator Mentor have been met.

District Superintendent's Signature

Date

Office Use Only:	
Genesee Intermediate School District	Program Approval Number will be provided on a transcript, by request, once participation has been verified by the MI SB-CEU Coordinator. 3.0
SB-CEU Sponsor	Program Approval Number Number of MI SB-CEUs
SB-CEU Coordinator's Signature	Date

RETAIN A COPY OF THIS FORM FOR YOUR RECORDS

An official transcript can be obtained by contacting GISD's Office of Education and Learning at: 810-591-4408