



Take Note...

April 29, 2005

Attendance and Routine Matters

State of LakeVille Community Schools Presented

Board and Superintendent Evaluation Reports Received

BOARD OF EDUCATION

Paul D. Newman	President
Peggy J. Tortorice	Vice President
Robert E. Mark	Secretary
Jerry G. Ragsdale	Treasurer
Lawrence P. Ford	Trustee



GENESEE ISD
Thomas Svitkovich, Ed.D.
Superintendent

Paul Newman, president; Peggy Tortorice, vice president; Robert Mark, secretary; and Jerry Ragsdale, treasurer.

As has been the tradition for many years, the GISD Board of Education accepted an invitation to conduct its April 26, 2005 meeting in the LakeVille Community School District.

At the meeting, LakeVille Superintendent Jim Richardson provided the board with a briefing on the status of the LakeVille Community Schools. Mr. Richardson focused his comments on Michigan's dire financial position and its affect on LakeVille Community Schools and districts throughout Genesee County. The GISD board meeting was followed by the annual pancake supper, marking the end of the maple syrup season.

After the pancake supper, the LakeVille Board of Education conducted its meeting. During the meeting, a presentation was made by GISD Board President, Mr. Paul Newman; GISD Board Treasurer, Mr. Jerry Ragsdale; and Superintendent, Dr. Thomas Svitkovich. The presentation highlighted GISD's *Teaching, Learning and Service Plan*, a Genesee County Educational Systems overview that focused on numerous collaborative projects, and a GISD revenue report for LakeVille Community Schools.

Each spring the board conducts an evaluation of itself and the superintendent. Board members receive the forms in March, they complete the documents in April and then the results are tabulated for presentation.

The results of the 2004-05 evaluations were presented at the April 26 meeting. The overall rating of the board was 3.8 (outstanding); the overall rating for the superintendent was 4.0 (outstanding).

An evaluation of the superintendent was also completed by the constituent district superintendents. This evaluation is completed annually at the Superintendents Retreat. The overall job performance rating of the superintendent was 6.8 (exemplary) on a 7-point scale. The composite rating, averaging all categories, was 6.6.

The board received the reports and requested that the performance status of each evaluation be placed in the permanent files of the district.

To keep you informed of actions and information from the GISD Board of Education Meeting.
Questions? Call Communications and Development, 591-4541.

Contract Extensions Approved

Michigan Association of School Boards Survey Completed

Summer 2005 Capital Improvement Projects Bids Approved

Each year at the regular meeting in April, the board of education is asked to consider the one-year extension of administrative contracts as recommended by the superintendent. Consideration for contract extensions is a result of budget review, input from evaluations and recommendations from supervising administrators, and input from constituent district superintendents if the position is funded through a local school district consortium.

At the April 26 meeting, board members reviewed the recommendations of the superintendent and approved one-year contract extensions for 22 administrative staff within the district.

The Michigan Association of School Boards (MASB) is conducting a sample survey of board members across the state. The purpose of the survey is to make sure in times of fiscal tightening that they are providing valuable services that meet the needs of board members across the state.

Each GISD board member completed the anonymous survey, and they were collected at the April 26 board meeting. Board members were asked to answer the following two questions:

- 1) Are there particular issues/concerns/comments that you would like to have relayed to MASB?
- 2) Are there educational issues for which you would like to see MASB develop a CBA class or have in a conference?

MASB has further asked for GISD's cooperation and support by attending board meetings for randomly selected districts in Genesee County, including Mt. Morris, Flushing, Clio, Beecher and Lakeville, and collecting the surveys.

On May 25, 2004, the board reviewed and approved the long-range capital improvement plan developed as the result of a comprehensive study regarding utilization of district facilities, renovation needs and expansion requirements, and the energy audit report received by the board in July 2003.

During the past several months, district administrators have worked with consulting engineers from Clark Trombley Randers and representatives from Wolgast Corporation to design specifications and bid advertisements for completion of three of the projects included in the long-range plan: 1) Interior building renovations for the east wing at Special Education Services Center-South; 2) HVAC modifications and building automation systems for Special Education Services Center-North, Special Education Services Center-South and Elmer A. Knopf Learning Center; and 3) Lighting retrofit and fire alarm upgrade for Special Education Services Center-North, Elmer A. Knopf Learning Center and Marion D. Crouse Instructional Center. This project also includes a building security alarm system for the Elmer A. Knopf Learning Center.

For the three projects, invitations to bid were advertised on March 9, 2005; and Wolgast provided specifications to a comprehensive list of contractors in and around Genesee County. Invitations to bid were mailed to over 120 contractors and businesses, of which 47 were located in Genesee County. Specifications were also available at F. W. Dodge on Linden Road in Flint. Bids were due and opened on March 22, 2005, and post-bid interviews with contractors were conducted on March 24, 2005.

The Building & Grounds Committee met prior to the April 26 board meeting to review the bids and the recommendations from Wolgast Corporation and Clark Trombley Randers. The Building & Grounds Committee made the following bid recommendations:

Countywide Bid for Solid Waste Disposal and Recycling

Student Discipline

1) Interior Building Renovations, East Wing, Special Education Services Center-South:

General Trades	Wobig Construction, Saginaw	\$36,080
Tile and Flooring	AT Frank Floor Covering, Saginaw	\$ 9,057
Painting	Boice Bird & Sons, Saginaw	\$ 2,675
Mechanical	Dickerson Mechanical, Inc., Davison	<u>\$29,263</u>
		\$77,075

In the case of general trades, Bergman Construction was the low bidder, but they did not meet bid specifications. Wobig Construction was the next lowest bidder, and they did meet specifications. The total construction cost with the bidders as summarized above is \$77,075. The construction management/daily supervision fee with Wolgast is \$7,908 for a total construction cost of \$84,983.

2) HVAC Modifications and Building Automation Systems for Special Education Services Center-North, Special Education Services Center-South and Elmer A. Knopf Learning Center:

Based on the low bid, a recommendation was made to award the project to Commercial Controls Systems of Saginaw in the amount of \$219,700. The construction management/daily supervision fee with Wolgast is \$20,722 for a total construction cost of \$240,422.

3) Lighting Retrofit, Fire Alarm and Security for Special Education Services Center-North, Elmer A. Knopf Learning Center and Marion D. Crouse Instructional Center:

Following a review of the bids, a recommendation was made to award the project to J. Ranck Electric of Flint with the low bid of \$335,397. The construction management/daily supervision fee with Wolgast is \$32,240 for a total construction cost of \$367,637.

At the April 26 meeting, the board approved the bids as summarized above.

In February 2004, the Genesee County Superintendents Association formed five Cost Effectiveness/Efficiency Teams. Two of the teams addressed county bids, purchasing and service contracts with vendors. The first countywide project addressed was solid waste disposal and recycling.

Twenty local districts, Mott Community College and Genesee Intermediate School District provided a letter of intent to participate in the consortium project. Bid specifications were developed based on the information provided by each district/college.

On March 11, 2005, specifications were mailed to three vendors for solid waste disposal and recycling, requesting a quote for three years of service. The lower bidder for the countywide solid waste disposal and recycling consortium was Great Lakes Waste Services. If all districts individually approve their respective bids, current estimates show that districts will save approximately \$108,000 countywide during the first year of the collaborative effort. GISD alone will save \$14,840 annually by accepting this bid. The solid waste and recycling bid was accepted for the 2005-06 school year by the GISD board.

A Mott Middle College student was expelled for violation of the school's "Student Code of Conduct" and State law.

Donations Accepted

On behalf of several GISD programs, the board accepted numerous donations from parents and relatives of students, as well as a board member. Donations included: Benik Orthoses, briefs, diapers and cash donations for use at the Marion D. Crouse Instructional Center (\$2,690.00 total value); a child's Kaye Walker and cash donations for use at the Elmer A. Knopf Learning Center (a \$450.00 total value); and two Kid Kart Wheelchairs and Hensinger Collar for use at Early Childhood Programs and Services (\$4,500.00 total value).

Employee Hired

At the April 26 meeting, the board approved the employment of Veronica A. Long as teacher of students with cognitive impairment. She will teach at the Marion D. Crouse Instructional Center.

Leaves of Absence Approved

Leaves of absence were considered and approved for Cheryl A. Klinert, Paraprofessional, Elmer A. Knopf Learning Center; and Barbara A. Stewart, Accountant I, Business Services.

Resignations Accepted

Resignations for the purpose of retirement were accepted from Bonnie G. McMann, School Social Worker, Elmer A. Knopf Learning Center; Sharon L. Trudell, Transportation Aide, Specialized Transportation Services; and Philip E. Witte, Transportation Aide, Specialized Transportation Services.

Visit GISD's web site at:
www.geneseeisd.org

This document based on unofficial minutes of the GISD Board Meeting — April 26, 2005.



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